

## **Capital Improvement Committee Meeting Minutes May 4, 2016**

Attendees: Ron Broas, Peggy Kelland, John Lumia, Jen Oppenheim, Maureen Primrose, Robert Rubin, Eddy Slosower (Community Member), Antonietta St. George, Amy Watkins and Phillip Zemke (Rhinebeck Architecture)

### **Preparation for the May 17<sup>th</sup> Vote – Amy Watkins**

- Presentation by Amy Watkins of public information posted on WCSD website
  - 2016-2017 Board Adopted Budget
  - 2016-2017 Budget & Ballot Presentation
  - 2016-2017 Budget & Ballot Flyer
  - Ballot Proposition Videos
  - Capital Project Flyer both in English and Spanish
  - Information on how to Register, Where to Vote, and Absentee Ballots
- Spring Newsletter
  - Will be mailed to each property in the Wappingers Central School District.
- Rewind email is sent out to parents; not taxpayers
- Capital Committee suggestions:
  - Videos put on Cablevision
  - Post on WCSD Home Page
  - Please make one page document instead of having to click on links.
  - After the bulk mailing of the Spring Newsletter is mailed, follow-up with a resident located at each post office location to ensure delivery of the newsletter, if they are not received, contact the Postmaster.
  - Change the wording of “Roadshow”
  - Contact Supervisors of each town; they control the programming of the channel.
  - There are limitations to what can be advertised to the public. Need to confirm with lawyer before posting information.

### **Capital Project Update Rhinebeck Architecture – Phil Zemke**

- Phase I
  - Window Contractor – minor window punch list items - RCK insulated panels at front entrance, by principal’s office (still on order)
- Security
  - Originally, project was due to be completed December 2015, Diebold changed procurement. Daren is doing a rollout, project is still within budget.
- Phase II
  - Electrical punch list items are being completed
  - Mechanical and Plumbing Contracts have been closed out
  - Site contractor is completing re-seeding
- Budgets
  - All projects remain within budget

### **New Capital Projects**

- John Jay High School Dug Outs
  - Contractor PVS has completed the dug outs; working on handicap path and paint the dug outs. Block was constructed in March during the warm spell in March 2016; concrete will take 27 days to cure. Work is being done 3 months ahead of schedule.
  - Contractor was given 2 options
    - Before Baseball season or after.
- Roy C. Ketcham High School Press Box and Concession Stand Replacement
  - Plans are still under review with SED; estimated review date is August 2016 with plans to go to bid in the fall of 2016
- James Evans Elementary Roof
  - Starting roof in June; to be completed mid-August.
- District Wide CO<sup>2</sup> Detectors
  - Plans were delayed being submitted to SED due to added scope
  - CO Sensors are monitored by the Building Management System in the main office.
  - The Committee questioned if there is a policy in place for or school level procedures? Ron said we can get that out.
  - Boiler alarms are emailed to the Maintenance Mechanics, Supervisors and Ron Broas.
- Wappingers Junior High School Auditorium Abatement
  - Contractor awarded the bid will Remove and abate floor tile including under the stage.
  - Ron Broas and maintenance crew will install carpet to replace the tile
- 2015 Building Condition Survey
  - All data is entered online and is being reported to the SED
  - Jose has to give his approval
  - Each Survey is 27 pages
  - John Lumia would like a printed copy
- John Jay Water System Project
  - Fellenzer Engineering is working on design – they are doing a wide range of water testing.
  - This project is necessary due to the Dutchess County Department of Health not allowing the Wappingers Central School District to use a waiver for installing a chlorinating system.

### **Ron Broas, Director of WCSD Facilities & Operations**

- Status of Modular Buildings at Van Wyck and Gayhead Elementary
  - There is a person interested in the Van Wyck Buildings
- Gayhead Modular Buildings can be removed after we find homes for Special Education.
- Phase I & II were \$1,000,000 under budget
- The Capital Committee agreed that they were impressed with the work that has been accomplished as an initial step. Van Wyck Junior High School looks beautiful, especially the sidewalks and floors; fabulous job

Next meeting is scheduled for Wednesday, June 1, 2016, 10:00 am at The District Office