There are several ways to customize your Google Slides presentation using themes, backgrounds, and animations.

## Add a theme or background image

Themes, background images, and layouts can be used to convey a consistent message throughout a presentation. Students love to personalize their work, and working with themes and images allows students to truly differentiate their presentations from other presentations on the same topic. **Themes** 

To change or add a theme to your presentation, go to the **Slide** menu, and select **Change theme**. Select the theme you would like to use, and it will automatically be applied to all of the slides in your presentation.



## **Background images**

Background images let you customize your slides using an image that is saved to your computer. You can apply a background image to a single slide or to all of the slides in your presentation. To insert a background image in a slide:

- 1. Select a slide.
- 2. Go to the Slide menu, and select Change background.

Slide	Format	Arrange	Tools	Table
New	slide			Ctrl+M
Dupl	icate slide			
Dele	te slide			
Oher				
Char	ige backgi	rouna		
Appl	y layout			۲
Char	nge theme			
Char	nge transiti	ion		

4. In the Background dialog box that appears, click the **Choose** button to the right of Image to select a custom image for your background.

Background	×
Color	•
Image	Choose
Reset to theme	Reset
Done	pply to all

5.

3.

- 6. On the Insert image dialog, you can upload or drag an image, take a snapshot with your webcam, select an image by URL, use Google Image Search to find an image or upload images from Google Drive.
- 7. Once you select an image, click the **Upload** button.
- 8. When prompted, apply the background image to all of the slides in your presentation or add a background color.

Background	×
Color	•
Image	Choose
Reset to theme	Reset
Done A	pply to all

10. Click the **Done** button to finish.

9.

## Add transitions and animations

Adding transitions to your text or images in Google Slides is one way to make your presentation more engaging for viewers. You can also use transitions to move between slides or emphasize text. You can also reveal text or objects on a slide one step at a time, for example, revealing steps for a science lab process one at a time.

You add and modify slide transitions and animations in the Animations pane.

There are two ways to enable the Animations pane:

• Go to the Slide menu and select Change transition.

Slide	Format	Arrange	Tools	Table
New	slide			Ctrl+M
Dupl	icate slide			
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Char	nge backg	round		
Apply	y layout			►
Char	nge theme			
Char	nge transit	ion		

• Go to the View menu and select Animations.

To add animation to text or an object:

1. Select an object on a slide, then go to the Insert menu and select Animation.

Insert	Slide	Format	Arrange
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Pla	ceholde	r	►
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Ta	ble		►
An	imation		

2.

3. The Animations pane is split into two levels. At the top, you will see transition options. Use the drop-down menu to select a slide transition for the selected slide.

Fad	e in (On click)	
Fade	) in	v
On c	lick	Ŧ
E	By paragraph	
Slow	Medium	Fast

5. Move the slider to set the speed of the transition.

6. After you have selected the transition type and the speed of the transition, you will have the option to apply this transition to all slides in the presentation.



7. At the bottom, you can apply animations to text and objects.

8.

You can add as many animations to a slide as you would like, with one animation per shape. The list of animations in the Animations pane is displayed the order in which animations will take place on the slide. Once an animation is listed in the Animations pane, you can drag an animation up or down to change the order in which shapes appear or disappear on the screen.

To delete animations from a shape, click **Delete** next to that animation entry.

To test a series of animations on a slide, click the **Play** button.