

WAPPINGERS

Central School District

Certified Teaching Application Procedures

Human Resources: (845) 298-5000, ext. 40115

Fax: (845) 896-1286

[If you have read the application process procedures, click here to apply.](#)

Thank you for your interest in employment with the Wappingers Central School District. To complete an application, please read the information below and follow the steps indicated.

Step 1: Application

To be considered for a certified position, you must provide the following:

- A completed online application.
- Updated cover letter and resume.
- Transcripts you may send copies in lieu of official transcripts; however, official transcripts are required at the time of employment.
- Three letters of recommendation are required for teaching applicants and four letters of recommendation for administrative applicants. All letters of recommendation should be signed and dated within the last 18 months. Only professional recommendations will be accepted.
- Proof of current NYS Certification.

Please note:

- Completed applications will be retained in our electronic database for one year.
- Failure to provide complete and accurate information will result in a delay in the employment process.

Step 2: Interviews

Once you have completed the application process, your file will be reviewed and considered for employment. You will be contacted by a District representative. Your application may be considered for existing vacancies for which you qualify.

Step 3: Appointment

- If you are recommended for employment, please note only a representative of the Human Resources Department is authorized to make an official offer of employment.

[Click here to start the online application.](#)